



2017-18

**Parent, Clubber, Student
Handbook**

**First Morning Light Chinese
Christian Church**

Dear Parents,

I want to welcome you and your child to our Awana clubs. You will find that Awana provides the context for your child to make new friends, play exciting games, compete in rewarding and challenging contests, receive awards as reinforcement for his or her hard work, and most importantly, learn and memorize God's Word, the Bible.

This booklet will provide you with the basic information that you need to know about how Awana operates. The Awana staff at our church is composed of volunteer workers who care very much about the spiritual and social development of each child.

All of our children and youth workers have been trained in Child Protection policies and have gone through a strict application process and background checks. We have done everything we can to assure that your children are in safe hands.

Our volunteer staff is trained by the Awana organization and is knowledgeable in the workings of the Awana ministry. Your assistance in helping your child memorize his or her sections will be greatly appreciated by your child's leader and can prove to be a special time for both you and your child.

The Awana ministry consists of six clubs, three of which will be offered at our church.

- *Puggles - 2 - 3 years old
- Cubbies - Preschoolers ages 3 through 4 years old
- Sparks - Kindergarten through 2nd grade
- Truth & Training clubs - 3rd through 6th grade
- *Trek- 7th through 8th grade
- *Journey – 9th – 12th grade

We hope this program is a great blessing and help to you and your family.

Because of Christ's love,

Rev. Shauhan Kou
Senior Pastor

*Not offered at this time.

Club Directors

Cubbies 3-5 yrs old: Yeefun Chung
(yeefun.chung@gmail.com)

Sparks K-2nd grade: Katherine Miao
(deepsea.mik@gmail.com)

T&T 3rd-6th grade: Justine Chen
(justine0802@gmail.com)

My Children’s Club Leaders

Child	Leader	Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Awana Missionaries

Cindy Vesperman cindyv@awana.org (209) 648-4754
 Tom & Marti Chance tomch@awana.org (209) 620-0642
 martic@awana.org (209) 667-6115

Awana North Central CA www.awanacentralcal.org
 Awana International www.awana.org
 www.facebook.com/awanacentralcal

Dear Clubber,

Welcome to our Awana Club. We have an exciting year planned for YOU!

We are looking forward to a variety of Theme Nights this year. At the closing of the Awana Club year we will have an Awards Ceremony to which all parents will be invited to see all you have accomplished.

We would love to see *your* parents get involved with you in different ways. Here are a few suggestions:

- 1) It is always great to have a partner when practicing your verses. Ask your parents to help you, and when they do, have them sign the section that you practiced. When you show your leader, you will receive extra points for your team.
- 2) We would really appreciate any parents who could help with transportation when we have club activities outside of the club night.
- 3) If your parents have any questions about the Awana program, you can have them call your Club Director or me. We want to help in any way we can.

We look forward to an exciting Awana club year!

Yeefun Chung
 Children Ministry Director

CLUB POLICIES

1. Clubbers must complete their Entrance Booklet before receiving their uniform or handbook.
2. Uniforms and books must be paid for before being received by clubbers. (If financial help is needed, please contact the Children Ministry Director, Yeefun Chung. We do not wish to exclude any child for financial reasons.)
3. Awards will be given ONLY to clubbers in uniform.
4. Clubbers should try to complete at least two (2) sections per club meeting to finish their handbook by the end of the club year.
5. Clubbers must complete the entire section in one setting with no more than two (2) helps per section
6. Sections may not be signed off by parents or another family member.
7. Club Attendance: Award is given at a club meeting per quarter.
8. Sunday Celebration: Award is given at a club meeting twice in a given club year.
9. Cubbies need to be 3 years old by September 1, and starting Kindergarten in two years.
10. Cubbies must be completely potty trained.

OUR CHURCH

Our church is called First Morning Light Chinese Christian Church. We believe that studying the Bible, worshipping God, and telling others about Him are very important things that every Christian needs to do.

We have church services each Sunday morning at 10:00 and small groups that meet various evenings and at other scheduled times.

OUR SUNDAY CELEBRATION

We invite your kids to attend our Sunday Celebration. It meets every Sunday morning at 10:00. There are puppets, worship, message, and group devotion, with teachers who care and present an exciting lesson from God's Word.

Attending Sunday Celebration is a part of the requirements of Awana clubs. If your child attends Sunday Celebration or a similar program at another church, it will be counted as well.

SUGGESTIONS TO HELP CLUBBERS FINISH A BOOK IN ONE CLUB YEAR:

CUBBIES

All Cubbies work on the same Bear Hug for the week leading up to the Cubbies club meeting. The Cubbies Director will provide a schedule for each Bear Hug lesson.

Please spend time with your child each day reading the week's Bear Hug, completing the activity and memorizing the verse. If your child is capable you may consider adding the optional "Under the Apple Tree." Four year olds need to learn the reference, three year olds may learn the reference, but it is not required.

SPARKS

Sparks typically finish their book by completing 2 sections per week. This can be accomplished with as little as 10 minutes per day. There is a CD in the back of the book that reads through the entire Sparks book.

Please spend a few minutes each day with your Sparkie to help them learn/review their verses and understand what each verse means. There are optional parent activities throughout the book or on the CD that will help you reinforce what your child is learning.

T&T CLUBS

T&T Clubbers will typically finish their book by completing 2 to 3 sections per week.

Even though most T&T Clubbers are capable of memorizing verses on their own, most will need an adult's help in understanding what the verses mean. Please take some time each day (even just 10 minutes) in helping your T&T clubber with their verses.

SPARKS and T&T

Please note that in each book, clubbers are required to bring two friends. Though this can be done anytime throughout the year, we recommend that they bring friends early in the club year.

Online resources - log on to www.awana.org/athome and click "Free Resources: - Sparks and T&T Bookwalks are a helpful pacing tool for parents and clubbers.

CLUB RULES

1. While inside the church building:
 - a. There will be plenty of time for running, shouting and rowdiness during Game Time, so please keep quiet during Teaching Times.
 - b. Move from activity to activity in a quiet and orderly manner.
2. Gum chewing is not allowed. Snack and drinks may be served at the end. (Parents please make sure we are aware of any food allergies or restrictions your children have.)
3. Clubbers should sit with their leader or team color during Large Group Time. Please give your full attention to the leader or speaker.
4. Bathroom and drink breaks are permitted during Game and Handbook Times only. Please check with your leader before leaving your group.
5. A 'five count' means to come to attention immediately. The entire group must be quiet by the end of the count number five.
6. Three count system of individual discipline; given by Director:
 - ✓ 1st count - warning
 - ✓ 2nd count - sent to Commander.
 - ✓ 3rd count - Parents are notified and clubber will be removed from club. Clubber will be asked to miss the next club meeting and then will be able to return the following meeting. (If behavior is severe, clubber may be permanently removed from club.)
7. Treat everyone with kindness and respect.

FEES

Participation Fee

The fee covers handbook, awards, team prizes, occasional parties and *some* special events for the club year.

\$40.00 for each clubber per club year

Uniform Cost

\$10

Clubbers must wear their uniform for the entire club meeting. Take good care of it and make sure to attach awards as soon as they are received. Remember, awards will be presented only to clubbers in uniform. Lost awards may be replaced at a minimal cost.

Attaching patches - Badge Magic sheets are available for free of charge, see the Club Secretary for information. Heat-n-Bond (iron on adhesive) from WalMart works well and is relatively inexpensive. Sewing is also an option. 😊

Note: We never want financial problems to be a reason to keep your child from coming to Awana. If this problem ever arises, please come to us and we will either work out a payment plan or provide a scholarship.

BOOK AWARDS (to be presented at award ceremony)

Cubbies

Year 1 - Ribbon

Year 2 - Ribbon

Sparks

HangGlider Book - Ribbon

WingRunner Book - Ribbon

SkyStormer Book - Sparky Plaque

(awarded for completion of all three Sparks books)

T&T

Alpha Award - completion of one T&T book

Excellence Award - completion of two T&T books

Challenge Award - completion of three T&T books

Timothy Award - completion of four T&T books

TEAM POINTS - SPARKS AND T&T

Check in Points

Handbook/Entrance Book.....10 points
 Bible10 points
 Uniform10 points
 Bring a friend500 points
 On Time20 points
 (in place before Opening Ceremony begins)

Handbook Points

Section complete100 points
 Work perfect/no helps100 extra points
 Parent initial50 points
 (indicates that the child could say the verse at home)

Game Time Points - (at Game Director discretion)

1st, 2nd, 3rd, 4thvarious points
 Good Sportsmanship50 points
 Respond to 5-count quickly50 points
 Appropriate footwear10 points (occasionally)

CLUB SCHEDULE

Club meets on Saturdays.

When you arrive...

Cubbies - Parents take child to Preschool Room (room 120).
 Sparks and T&T - Check in at the table in the Children Hall (room 118).

Typical Schedule - subject to change on occasion

	Cubbies*	Sparks	T&T
7:15-7:20	Opening Ceremony		
7:20-8:05	Lesson Time	Large Group Time	
8:05-8:35	Book Time	Handbook	Game Time
8:35-9:05	Play Time	Game Time	Handbook
9:05-9:15	Awards and Closing		
9:15	Snack		

*Times are approximate for Cubbies.

9:15 - Club dismissed - Parents may pick up Cubbies from their room (room 120). Sparks and T&T clubbers may be picked up from Children Hall (room 118). Clubbers will not be permitted to leave with someone other than a parent unless prior arrangements have been made with club leadership.

CLUB CALENDAR

Club meets on every Saturday unless noted below.

August 2017	19	First Club Night for 2017-18 Club Year
	26	Bring A Friend Night
September	2	No Club (Labor Day)
	9	Parents Orientation Night
	16	Neck Tie / Scarf Night
	23	Flashlight / Glow Stick Night
	30	Bring A Friend Night
October	7	No Club (Movie Night due to Leaders Training)
	14	Great Shake Up 1
	21	Great Shake Up 2 / Attendance Award
	28	Great Shake Up 3
November	4	The Great Shake Up Event (Bring A True Friend)
	11	Dress Up Night / Shoebox Ministry
	18	Bring A Friend Night / Shoebox Ministry
	25	No Club (Happy Thanksgiving)
December	2	Crazy Hair Night
	9	Missionary Night
	16	Bring A Friend Night
	23	No Club (Merry Christmas)
	30	No Club (Happy New Year)
January 2018	6	Attendance Award
	13	Bring A Parent Night
	20	Mismatch Night
	27	Bring A Friend Night
February	3	Twins Night
	10	No Club (Church Chinese New Year Celebration)
	17	No Club (Happy President's Day)
	24	Bring A Friend Night
March	3	Backwards Night
	10	Father Daughter / Son Night
	17	Attendance Award
	24	Bring A Friend Night
	31	No Club (Easter Eggs Hunt)
April	7	Crazy Hat Night
	14	Mother Daughter / Son Night
	21	Bandanna Night
	28	Bring A Friend Night

May	5	Luau Night
	12	No Club (Church Mother's Day Celebration)
	19	Bring A Friend Night
	26	No Club (Happy Memorial Day)
June	2	Youth Night
	9	Awards Night/ Volunteers Appreciation Day
	16	No Club (6/11-6/15 VBS week)
	23	Summer Kids Club
	30	Summer Kids Club
July	7	Summer Kids Club
	14	Summer Kids Club
	21	Summer Kids Club
	28	Summer Kids Club
August	4	Summer Kids Club
	11	No Club
	18	2018-19 Awana First Club Night
	25	Second Club Night/ Parents Orientation

Note: We reserve the right to make last minute changes when necessary.